

#### ADMINISTRATIVE FACILITIES

The new town hall, completed in late 1963, provides offices for all governmental branches except the fire department. At the present time, the building, with two levels and 14,190 square feet of floor space, is adequate; however, an extra ten feet on the western side of the building will allow any needed future expansion. Although the building has an elevator shaft, no elevator has been installed. Due to the lack of this facility, the general public will probably experience some inconvenience. Off-street parking is provided next to the Hall.

#### Recommendations:

During the planning period, better utilization of floor space within the Town Hall will suffice for Tarboro's administrative needs; however, an additional 41 off-street parking spaces should be provided in order to augment future needs for employees, council members and visitors.